

PAYROLL

CONSULTING

BENEFITS

HR

UNIQUE

TAXES

WORKERS' COMP

PAYROLL PROCESSING

BENEFITS ADMIN

YOUR BUSINESS

HR SUPPORT

Your business is unique.
So is our solution.

FOCUS ON WHAT YOU DO BEST.
WE'LL TAKE CARE OF THE REST.

Managing your day-to-day operations can distract you from what you want to be doing... growing your business. Xcel HR can free you from managing your back office so you can take care of your front office. Whether it's payroll processing, human resource management, or finding that right person to fit your needs, Xcel HR has the right solution.

FREE YOURSELF.

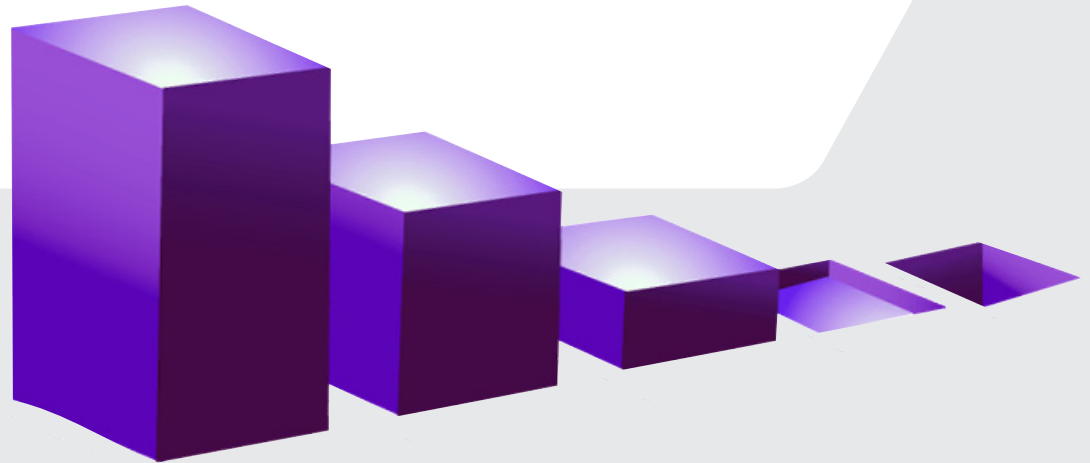
XCELHR

Let us customize a solution for you.
Give us a call at 1.800.776.0076

www.xcelhr.com

A Customized HR Solution that fits your business.

- Increase Productivity and Save Time
- Identify and Control Employee and HR Delivery Costs
- Reduce Employer Liability Risk
- Manage Risk
- Attract, Retain and Develop Top Talent
- Expand the Depth and Capacity of HR Resources



HR Value Chain

Recruitment & Selection *	Employee On-Boarding 	Payroll & Tax Administration 	Benefits Administration 	Employee Relations 	Training & Development 	Risk Management 	Regulatory Compliance 	Employee Off-Boarding 
<ul style="list-style-type: none"> • Full Service Recruiting Solution • Online Job Posting and Candidate Sourcing • Resume Searching and Screening • Candidate Assessment • Interview Management and Coordination • Background and Drug Screening 	<ul style="list-style-type: none"> • Automated Employee On-boarding Solution * • New Hire Processing • Employee Training • Employee Socialization 	<ul style="list-style-type: none"> • Web-based payroll processing • Standard and Customized Reporting • Tax Remittance and Management • Garnishments • Manual Checks 	<ul style="list-style-type: none"> • Licensed Insurance Advisor Services • Benefit Plan Design • Online Benefits Enrollment • Section 125 and FSA Administration • Employee Assistance Programs • Eligibility Tracking • FMLA Administration • 401(k) Plan • COBRA Administration 	<ul style="list-style-type: none"> • Performance and Talent Management • Employee Service Center • Employee Leave Administration • Online Employee Self-service • Dispute and Conflict Resolution • Wage Negotiation 	<ul style="list-style-type: none"> • Xcel HR University * • Drug Free Workplace Programs • Responsible Workplace • Executive/Leadership • ADA • Customized Training Programs 	<ul style="list-style-type: none"> • Workers' Compensation Program Selection • Proactive Safety Services and Programs • Claim Management and Resolution • Unemployment Claim Administration • Training 	<ul style="list-style-type: none"> • HR Guidance and Support • Labor Management Reporting • FMLA • Affirmative Action • Fair Labor Standards Act • Minimum Wage • Legal Defense Benefit and Support 	<ul style="list-style-type: none"> • HR Guidance and Support • Automated Off-boarding Solution * • Outplacement Services Available *

For more information, please call us at 1.800.776.0076

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*Optional service for additional fee

XCEL HR

Focus on what you do best. We'll take care of the rest.