

PROFESSIONAL EMPLOYER ORGANIZATION (PEO)

Administrative Relief for Small and Medium-Sized Businesses



Whether you are trying to control costs during a difficult economy or opening additional locations and expanding to new markets, CoAdvantage's PEO can help you achieve the results you need. We assist small businesses by serving as your Human Resources, Benefits, Risk Management, and Payroll Departments, all for the cost of a part-time employee.

When you partner with us, we become your co-employer, but you retain control of your business, including hiring and firing. We also have a lot more buying power on your behalf for items such as health insurance and retirement benefits because your staff becomes part of a very large pool of employees. As a result, you can offer the type of Fortune 500 level benefits that larger companies provide. We also take on the risk involved with being an employer, and we offer a proven, nationally ranked Human Resources Management System (HRMS) that keeps all employee benefits information in a simple, comprehensive, user-friendly format.



ATTRACT & RETAIN TALENTED EMPLOYEES

Competitive Benefits

- Medical, Dental, & Vision Care
- Flexible Health Care Spending Accounts (FSAs)
- Retirement Plans
- Employee Assistance & Work / Life Programs
- Full Range of Customized Life & Disability Insurance Programs
- Employee Perks Program

Recruitment & Performance Management

- Compensation Reviews
- Background Checks
- Drug Testing
- Reward & Recognition Programs
- Performance Appraisals
- Employee Assessments
- Job Descriptions

REDUCE ADMINISTRATIVE TASKS

Administrative Assistance

- Payroll Processing delivered with 99.99% accuracy
- Tax Processing, including Federal & State Withholdings & Unemployment
- Garnishments
- Employment Verification
- Time & Attendance Systems
- Benefits Administration
- Employee & Manager Self-Service

CoAdvantage can do business in all 50 states, ensuring that multi-state and growing organizations have the HR knowledge and resources needed to be successful.

We also offer a five-star client-centered service approach to our clients. Our pay-for-performance team method drives superior levels of customer satisfaction, resulting in a 95% client retention rate.

PROTECT YOUR BUSINESS

Government Compliance

- Government Compliance Reporting
- Occupational Safety & Health Administration (OSHA) & Safety Services
- Equal Employment Opportunity Commission (EEOC) Admin.
- Unemployment Claims Administration
- Compliance Training
- Family & Medical Leave Act (FMLA) Tracking

Employer Liability Management

- Workers' Compensation Coverage & Claims Resolution
- Employment Practices Liability Insurance
- Workplace Safety Program Consultation
- Employee Handbook Support
- Liability Management Training
- HR Call Center

For more information on The CoAdvantage, please visit our website at www.coadvantage.com or call us at 888.278.6055

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COADVANTAGE®
Resources for Humans. Solutions for Business.®